

Date: March 22, 2006

**PROCESS TO COMPLETE THE UPDATE
OF THE
1997 NEWBURY MASTER PLAN**

Step	Time Line	Description
Step 1	3/21 - 3/28/06	UVLSRPC completes the survey analysis including the cross-tabulation of survey responses and submits survey results .
Step 2	4/4 , 5/2, 6/6, 7/5 or 7/6, 8/1, and 9/5	Over six work sessions, the Planning Board with K. B. M. & Assoc. reviews the recommendations in each chapter of the 1997 Master Plan with the updated statistical and map information, with input from the Town departments, with feedback from the Community Visioning Workshops and the results of the Community Survey. Each recommendation is to be reviewed to see if it has been accomplished, should be retained, should be revised or should be deleted. Additionally, the Board will consider whether new recommendations need to be added to address different approaches or new issues.
Step 3	July '06	The Planning Board conducts a Public Forum to review and discuss the results of the community survey and the draft recommendations resulting from Step 2.
Step 4	July '06 through Fall '07	K. B. M. & Assoc. will draft and the Planning Board will review one draft chapter of the updated Master Plan each month at a work session and K. B. M. & Assoc. will incorporate revisions.
Step 5	Early Summer '07	The Planning Board holds a Public Forum to discuss the draft Land Use Chapter including the draft future land use plan.
Step 6	Fall '07	K.B.M. & Assoc. compiles of all the draft chapters into one integrated draft Master Plan .

Step 7	Fall '07	The Planning Board reviews and makes final revisions to the draft Master Plan .
Step 8	Fall '07	K.B.M. & Assoc. incorporates final revisions and prepares the final draft of the Master Plan for the public hearing
Step 9	Fall '07	Planning Board conducts a public hearing or hearings on the final draft of the Master Plan
Step 10	Fall '07	K.B.M. & Assoc. incorporates revisions from hearing(s) and prepares the final Master Plan for publication.