

Town of Newbury

P.O. BOX 296

PLANNING BOARD

NEWBURY, NH 03255

DEPARTMENTAL REVIEW SIGN-OFF SHEET

Applicant Name _____

Project Title or Description _____

OFFICIAL:

PROJECT TYPE:

Board of Selectmen Chair

Site Plan Review

Police Chief

Minor/Major Subdivision

Fire Chief

Highway Administrator

Conservation Commission Chair

The Planning Board requests that you review the applicant's plans and comment.

**APPLICANT, PLEASE NOTE
Include with this sign-off sheet:**

- Copy of the Application
- Copy of the Plan

RETURN TO LAND USE OFFICE NO LATER THAN _____

IF YOU ARE NOT ABLE TO COMPLETE YOUR REVIEW IN THE TIME STATED ABOVE,
_____ CHECK HERE TO REQUEST A 30-DAY EXTENSION.

Comments:

(FOR MUNICIPAL USE ONLY)

Case # _____

Date Received _____

Signature: _____ **Title:** _____ **Date:** _____